Minutes of Meeting: 19/8/2019

M1

2019-20

Following were present:

1.	Prof. C. Gopalkrishnan	-	Chairman
2.	Prof. N. R. Dave	-	Member
3.	Dr. Sunil Khanna	-	Member
4.	Prof. Nigam Dave	-	Member
5.	Prof. Tarun Shah	-	Member
6.	Shri Abhinav Kapadia	-	Member
7.	Prof. D. M. Parikh	-	Member
8.	Prof. Pramod Paliwal	-	Member
9.	Dr. R. K. Vij	-	Member
10.	Shri Rakesh Kharbanda	-	Member
11.	Dr. Rajesh Patel	-	Convener
12.	Dr. D. Sriram	-	Convener

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1:   To confirm the minutes of the previous meeting.

The members reviewed and confirmed the minutes of the previous meetings.

Agenda-2:   To encourage students to take up Open sources courses through the MHRD recognized platform.

The Committee recommended that firstly the students of B. Tech. program should be involved to take up additional courses on Open source platform like SWAYAM for the purpose to achieve the three cardinal principles of Education Policy viz., Access, Equity and Quality. The objective of this effort is to take the best teaching learning resources to all, including the most disadvantaged. SWAYAM seeks to bridge the digital divide for students who have hitherto remained untouched by the digital revolution and have not been able to join the mainstream of the knowledge economy.

Agenda-3:   To improve professional competency of the students for better placement opportunities.

The Committee recommended to offer short term courses on different subject areas to make them more competent for better placement. These courses may be referred as capsule courses.

For successful completion of respective capsule courses, a separate certificate will be awarded to the students, those who secure minimum 50% in the   course evaluation. The course evaluation will comprise of following components:

    i) 40% for class attendance.
    ii) 40% for assignment.
   iii) 20% for class performance.

Each capsule course will be an audit course.

The nature of such courses will be so as to equip students for peripheral and futuristic skills and knowledge to enhance their employability and understanding of the subject. It may be scheduled on week end/vacation by the respective school/department. Such courses would be on General Accounts/Finance/Human Relations/Public Administration/Energy Value Chain/Environmental Management/ Business Communications and alike. Course list may be updated periodically.

Agenda-4   To enhance professional competence of faculty.

The Committee recommended for faculty to take extensive industry visits, may be during summer vacation to bring industry practices into the class room and laboratory work to the students. The HR Section should chart out a mechanism for it.

Agenda-5   To see the interface of industry in regular academic work.

The Committee discussed and advised to identify industry professionals who can deliver some of the part out of the regular course contents.

Agenda-6   To explore NIRF ranking for disciplines specific benefits for admissions, placements.

The Committee recommended to participate in NIRF process, not just as the University as a whole, but also on the basis of broad disciplines i. e. Engg., and Management – which can eventually appeal more to brilliant students to take admission at ours, and also attract better wage giving industry to our students placement.

The meeting ended with thanks.

IQAC Chairperson & IQAC Coordinator

INTERNAL QUALITY ASSURANCE CELL - PDPU

Minutes of Meeting: 11/11/2019

Following were present:

1. Prof. C. Gopalkrishnan	-	Chairman
2. Prof. N. R. Dave	-	Member
3. Dr. Sunil Khanna	-	Member
4. Prof. Nigam Dave	-	Member
5. Prof. Tarun Shah	-	Member
6. Shri Abhinav Kapadia	-	Member
7. Prof. D. M. Parikh	-	Member
8. Prof. Pramod Paliwal	-	Member
9. Dr. R. K. Vij	-	Member
10. Shri Rakesh Kharbanda	-	Member
11. Dr. Rajesh Patel	-	Convener
12. Dr. D. Sriram	-	Convener

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1:   To confirm the minutes of the previous meeting.

The members reviewed and confirmed the minutes of the previous meetings.

Agenda-2:   How to add value and richness to the class room delivery.

The Committee directed to make the use of ICT tools (Google classroom, Canvas, Kahoot, Prezi) and class room sessions should be made interactive.

Agenda-3   To identify some Govt. scheme which can support for enhancement basic infrastructure and enabling facilities for promoting R&D activities.

The Committee reviewed different Govt. schemes and recommended to participate in FIST - Fund for Improvement of S&T Infrastructure in Higher Educational Institutions – DST. This scheme is intended to support new and emerging areas and attracting fresh talents in universities & other educational institutions.

Agenda-4:   To ensure quality question papers in the examinations.

The Committee advised to sensitize the faculty for importance of proper question paper setting as per blooms taxonomy.

Agenda-5:   To make aware the students about attendance requirement in classrooms-Laboratories.

The Committee advised for regular attendance updation from the faculty in TCSion system on regular basis, and the students also be asked to know it on continual basis and thereby to maintain it as prescribed in the academic rules- failing which it would amount to detention from appearing in the semester end examination of respective course/s.

The meeting ended with thanks.

IQAC Chairperson & IQAC Coordinator

Minutes of Meeting: 26/2/2020

M3

2019-20

Following were present:

1.	Dr. S. Sundar Manoharan	-	Chairman
2.	Prof. C. Gopalkrishnan	-	Member
3.	Dr. Sunil Khanna	-	Member
4.	Prof. Nigam Dave	-	Member
5.	Prof. Tarun Shah	-	Member
6.	Shri Abhinav Kapadia	-	Member
7.	Prof. D. M. Parikh	-	Member
8.	Prof. Pramod Paliwal	-	Member
9.	Dr. R.K. Vij	-	Member
10.	Shri Rakesh Kharbanda	-	Member
11.	Dr. Rajesh Patel	-	Convener
12.	Dr. D. Sriram	-	Convener

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1:   To confirm the minutes of the previous meeting.

The members reviewed and confirmed the minutes of the previous meetings.

Agenda 2   To revise the syllabus to provide for updated relevance of industry requirement.

The Committee recommended to develop academic architecture with respect to the direction given in the previous meeting for Industry 4.0 concept. For this, the syllabus prevailing at other premier institutions also be reviewed.

Agenda-3:   To encourage Ph. D. scholars to know the research work carried out by every other research scholars at the University.

The Committee advised that for this purpose, the joint presentation of the research (may be in the form of poster presentation) work taken up by the different scholars should be held.

The meeting ended with thanks.

IQAC Chairperson & IQAC Coordinator

INTERNAL QUALITY ASSURANCE CELL, PDPU

Minutes of Meeting: 29/5/2020 (Online meeting)

Following were present:

1.	Dr. S. Sundar Manoharan	-	Chairman
2.	Dr. C. Gopalkrishnan	-	Member
3.	Dr. Sunil Khanna	-	Member
4.	Prof. Nigam Dave	-	Member
5.	Prof. Tarun Shah	-	Member
6.	Shri Abhinav Kapadia	-	Member
7.	Prof. D. M. Parikh	-	Member
8.	Prof. Pramod Paliwal	-	Member
9.	Dr. R. K. VIJ	-	Member
10.	Shri Rakesh Kharbanda	-	Member
11.	Dr. Rajesh Patel	-	Convener
12.	Dr. D. Sriram	-	Convener

The Chairman extended a cordial welcome to all the members. Thereafter the agenda items were taken up in seriatim for discussion.

Agenda-1:   To confirm the minutes of the previous meeting.

The members reviewed and confirmed the minutes of the previous meetings.

Agenda 2   To provide more scope for Professional Electives and Open Electives in the curriculum.

The Committee deliberated on the above point and recommended following weightage to different kind of courses, into the course curriculum.

30% credits for Professional Core courses

15% Credits for Professional Elective courses

10% Credits for Open Elective subjects

Agenda-3   To involve directly our faculty in conducting/floating Webinars to be offered by the Education Dept., Govt. of Gujarat.

The Committee discussed on this point and desired to offer of our faculty knowledge expertise on following points:

Sr. No.	Particulars
1	Intellectual Property Rights - Create Designs
2	Intellectual Property Rights - Think Patents
3	Research Methodology - Problem Identification
4	Research Methodology - Ethics in Research
5	Research Methodology - Writing Research Paper
6	Research Methodology - Reviewing Literature
7	Design Thinking
8	Panel Discussion on Research, Innovation and Entrepreneurship
9	Ideation : Find Your Flow

Agenda-4   Future Plans of Actions for Next Academic Year: 2020-21

i)   To devise and implement Industry 4.0 based on new academic curriculum
ii)   To introduce new academic programs at UG and PG levels of professional study.
iii)   To submit the details for application of Centre of Excellence scheme floated by the State Government.
iv)   To enhance research related outcome in support of raising NIRF ranking.
v)   To apply for the first time AICTE approval to MBA program run by the School of Petroleum Management (SPM).

The meeting ended with thanks.

IQAC Chairperson & IQAC Coordinator